

QUICK REFERENCE GUIDE

WEBSITE LINKS:

[MPP Seller Portal](#)

[Agency Seller Portal](#)

[Resource Center](#)

PRICING/LOCK DESK

Best Effort Pricing Availability:	Monday – Friday: 10:30AM – 10:00PM ET	Lock Desk Phone: 1-317-798-2410 Lock Desk Email: lockdesk@bankmerchants.com
Mandatory Pricing Availability (Agency Only):	Monday – Friday: 10:30AM – 4:00PM ET	
Lock Desk Staffing Hours:	Monday – Friday: 8:00AM – 5:00PM ET	

UNDERWRITING, POST CLOSING & CLIENT SUPPORT

IDs

UW Scenarios (Agency):	UWscenario@bankmerchants.com	MERS ORG ID:	1009911	FHA Lender ID:	00293-00007
UW Scenarios (MPP):	MPP-underwriting@bankmerchants.com	Fannie Mae S/S #:	31398	USDA Lender ID:	35-0352710
Client Support (Agency):	TPOSupport@bankmerchants.com 317-324-4606	Fannie Mae DU Assignment:	695182	VA Lender ID:	7174630000
Client Support (MPP):	MPP-Support@bankmerchants.com 317-324-4606	Freddie Mac S/S #:	194683		

STANDARD FEES

COLLATERAL SHIPPING & DELIVERY INSTRUCTIONS

Fee Description	Fee Amount	Collateral Shipping Address	Endorsement Requirement
Agency Delegated	\$410.00	U.S. Bank Global Corporate Trust Services Document Custody Services Attention: Private Certifications – Merchants Bank 1719 Otis Way Florence, SC 29501 <i>Collateral package should include Original Note with proper endorsement and bailee letter</i>	Pay to the order of Merchants Bank of Indiana without recourse.
Agency Non-Delegated	\$850.00		_____ (Seller Name)
MPP Delegated	\$695.00		By _____ (Signature of Officer)
MPP Non-Delegated	\$995.00		Name _____ (printed)
			Title _____ (printed)

GENERAL

Final Docs	Invoice Payments – Mail	Invoice Payments – Wire/ACH Instructions
Indecomm Global Services/Final Docs Mail StopCode-FD-MB9700 1427 Energy Park Drive St. Paul, MN 55108 651-766-2364	Merchants Bank of Indiana Attn: TPO Servicing 410 Monon Blvd, 2nd Floor Carmel, IN 46032	Beneficiary: Merchants Bank of Indiana Beneficiary Address: 410 Monon Blvd Carmel, IN 46032 ABA #: 074909153 Account #: 4855942 Account Name: Operating Account Reference: Invoice Number

SERVICING INFORMATION

Client Servicing Liason	Goodbye Letter – New Servicer	Borrower Payments & Correspondence
Tpo@bankmerchants.com 844-222-6562 <i>Merchants' servicing liason team is available to assist correspondent sellers with any servicing transfer questions or issues.</i>	Merchants Bank of Indiana Mortgage Servicing Department 844-222-6562 410 Monon Blvd Carmel, IN 46032	Merchants Bank of Indiana C/O Mortgage Servicing Department 844-222-6562 410 Monon Blvd Carmel, IN 46032
Change of Servicer – Taxing Authority	Change of Servicer – Private Mortgage Insurance	Hazard & Flood Insurance Mortgagee Clause
Merchants Bank of Indiana C/O Mortgage Servicing Department – Escrow Department 410 Monon Blvd Carmel, IN 46032	Merchants Bank of Indiana, ISAOA/ATIMA C/O Mortgage Servicing Department – Escrow Department 410 Monon Blvd Carmel, IN 46032	Merchants Bank of Indiana, ISAOA/ATIMA C/O Mortgage Servicing Department PO Box 2071 Carmel, IN 46032